

Executive Meeting Minutes

The Creek Orchestra Booster Organization

March 24, 2021

The Creek Orchestra Booster Organization (COBO) board met for approximately one hour via Zoom, beginning at 5:15 pm on Wednesday, the 24th of March. Present were Kyle Davis, Lisa Stout, Rachal Rodriguez, Mary Impelman and Valerie Murphy. The following items were discussed as outlined in the agenda that Lisa previously provided.

1. The Treasurer's report - Mary presented the financial report.
 - a. The current COBO bank balance is \$4,325.45. There are a little more than \$2,000 in bills yet to be paid.
 - b. Out of the approximately 160 students in the Orchestra program, only 54 students have paid their assessment fees in full and one student has made a partial payment. Collection efforts will begin immediately with e-mails sent to the parents of the students that have not paid. Mr. Davis explained that the Charms log-in procedure has changed which has made it virtually impossible for parents to access their child's account. This has prevented many from paying online. Mary will send the COBO PayPal link to Mr. Davis so he can include it in the email. This will allow parents to bypass Charms and pay directly through PayPal. Lisa has volunteered to collect cash and checks on Wednesday, March 31st during the lunch hours, (11:15 – 12:54). Rachal volunteered to collect cash and checks on Friday, April 9th during the lunches.
2. Scholarship updates - Lisa will contact the Gonzalo Gonzales family to discuss the details pertaining to the establishment of a scholarship in his name.
3. Directors' needs
 - a. SCHS is hosting the Ann C. Roberts Festival again from 8am – 11am on this Saturday, March 27th. Breakfast and light refreshments are needed. Lisa will contact Diana Hudson to see if she is able to coordinate and serve.
 - b. UIL Concert and Sightreading contest is Thursday, April 1st at Kingwood Park High School. Mr. Davis would like to feed the kids before they board the busses. He suggested asking the students to bring \$8 each for Chick Fil A. He will need assistance with placing the order and then picking it up for distribution.
 - c. The Spring Concert is Tuesday, May 11th. Mr. Davis suggested that the senior awards be presented at the concert with light refreshments served afterwards. This would take the place of a banquet.
 - d. The directors would like to continue the practice of delivering yard signs to graduating seniors in the Orchestra program. Rachal has graciously volunteered to design them.
4. Set next meeting – We began to discuss a date for the next meeting when the Zoom session timed out. Lisa was able to quickly put together another Zoom session and it was determined that the next meeting will be on Tuesday, April 13th at 5:15pm via Zoom.
5. Rachal suggested that we contact McDonald's to provide breakfast for the Ann C. Roberts Festival. McDonald's has provided free food to other groups that she has been involved with. Rachal sent the pertinent contact information to Lisa.
6. It was determined that COBO will need to fill the President and Secretary positions next year as Lisa and Valerie are retiring. It was mentioned that Carla Gutke had been approached and is willing to serve as Secretary. The meeting was adjourned at approximately 6:15pm.